

Maura Bangngu-Radja

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EDUCATION

Kennesaw State University
College

Alpharetta, GA
January 2021-Present

Peachtree Ridge High School
High School

Suwanee, GA
August 2018 - May 2021

WORK EXPERIENCE

CVS Health Pharmacy
Pharmacy Technician & Shift Supervisor

Macon, GA/Roswell, GA
July 2021 - Present

- Interpret and enter prescriptions, professional filling of prescriptions
- Understanding of 3rd party insurances and follow-through of insurance-related issues, resolves insurance-related issues and assists patients with various forms of financial assistance
- Processing payments, handling customer issues, answering questions about products, policies, and services as well as signing customers up for the rewards program
- Stocking inventory, balancing the cash register and coordinating employee responsibilities

Phở Noodle House
Cashier

Suwanee, GA
November 2019 - December 2020

- Courteously greeted guests, took orders, suggested menu items, and served customers' meals
- Maintained well-organized space to keep work efficient and consistent by cleaning dishes, kitchen, and restocking supplies

Kung Fu Tea
Barista/Cashier

Suwanee, GA
June 2019 - April 2020

- Prepare and serve drinks in café
- The study, memorization, and testing of drink recipe formulas
- Interpersonal skills, customer service experience

Hansel & Gretel Bakery Café
Barista/Cashier

Suwanee, GA
April 2018 - May 2018

- Prepare and serve drinks in café
- Perform food/drink preparation and general management & cleaning of the shop.
- Interpersonal skills, customer service experience

Clothes Cleaners
Counter Clerk

Alpharetta, GA
January 2017 - April 2018

- Checking items, greeting patrons, processing payments, issuing receipts, keeping record of clothes
- Earned management trust by serving as key holder, responsibly opening and closing store daily
- Provide customer service & built long-term customer relationships

COMMUNITY SERVICE

Vacation Bible School for kids at local Indonesian church community
Volunteer

Duluth, GA
June 2019 - Present

- Provided summer programming such as outdoor activities, reenacted stories from the Bible, provided snacks for children in impoverished communities

LICENSES, SKILLS & INTERESTS

Skills: Licensed pharmacy technician, Microsoft Office, Google Workspace, MyLife Portal (CVS Health), understand Indonesian, 130 WPM typing skill with accuracy

Interests: Reading, photography/videography, editing